



INFORMATION FORM FOR ORGANIC FERTILIZERS, MICROORGANISMS AND OTHER ITEMS RELATED TO MICROORGANISM

Regulation 3, 4(3), 5(1), and 5(4)

Plant Quarantine Act 1976 & Plant Quarantine Regulations 1981

Address to :

Pengarah
 Bahagian Biosekuriti Tumbuhan
 Jabatan Pertanian, Aras 1-3,
 Wisma Tani, Jalan Sultan Salahuddin,
 50632 Kuala Lumpur
 Tel. No. : 03 – 2030 1400/1500/1434
 Fax No. : 03 – 2697 7164

A. REQUIREMENT OF IMPORTING ORGANIC FERTILIZERS/MICROORGANISMS/ OTHER ITEMS CONSISTING OF MICROORGANISM

- i. Approval for importation’s application of Organic Fertilizers/Microorganisms/ Other items consisting of Microorganism is under the purview of **Technical Committee of Importation Microorganisms and Organic Matter (Jawatankuasa Teknikal Pengimportan Mikroorganisma dan Bahan Organan (JKTPMOBO))**.
- ii. IP sample of organic fertilizers / other items consisting of microorganism:
 - a. IP sample will be given for analysis purposes to fulfill the Sanitary and Phytosanitary (SPS) requirements. Analysis to be conducted by **Department of Agriculture (Plant Biosecurity Division and Soil Resources Management and Conservation Division), and Department of Veterinary Services** to ensure the item will not endanger plants, fish, livestock, humans, and the environment.
 - b. **5 sets each of the sample (fertilizer/organic material)** are to be analyzed. The sample in the form of powder weighing 250 gm for each set or sample in the form of liquid 250 ml for each set. Please separate the sample precisely into 5 sets before entry into Malaysia (using the permit of sample import issued) to ensure it will not be contaminated during transportation from the country of origin.
 - c. **For importing sample, the entry point allowed is KLIA only.**
 - d. **The importer has to bear the cost as follow** (Kindly please enclose a Postal Order/Bank Draft for each payment purpose):

Payment purpose	Cost	Made payable to
IP processing fee	RM15.00	Ketua Pengarah Pertanian
Laboratory analysis	RM 90.00	

*The validity of the IP sample is 30 days.

- e. The consideration of approval for commercial importation of Organic Fertilizers/ Other Items consisting of Microorganism by JKTPMOBO will be based on the result of sample analysis.

B. MOBO APPLICATION FORM (SAMPLE AND COMMERCIAL) :

(Please attached supplementary enclosure from fertilizer manufacturer).

No	Information
1.	Importer's name as in NRIC/passport and Company's name with full address. (Tel. No., Fax. No., E-mail)
2.	Forwarding agent's name as in NRIC/passport and full address. (Tel. No., Fax. No., E-mail)
3.	Exporter's name and full address. (Tel. No., Fax No., E-mail)
4.	SSM company registration certificate. (Please attached)
5.	Customs Tariff Code. (HS Code)
6.	Fertilizer/product commercial name. (please specify in no. 8 & 9)
7.	Scientific name (genus and species) of microorganism. (please specify in no. 8 if have any raw material blends)
8.	Raw material blends with fertilizer/product. (e.g. animal dung, sugarcane waste, and others) 1. 2. 3. 4. 5. 6.
9.	Microorganism (bacteria, fungus, and others) blends with fertilizer/product. E.g. bacteria scientific name is <i>Bacillus subtilis</i> , <i>Klebsiella pneumoniae</i> etc. (Please enclosed certified letter from manufacturer if the fertilizer does not contain any microorganism) 1. 2. 3. 4. 5. 6.

10.	Lab procedure/protocol in the process of inserting microorganism exist in the fertilizer/product or lab analysis report to prove existence microorganism in the fertilizer/product. (Please attach relevant information and pictures accordingly)
11.	Lab analysis reports proving absence microorganism in the fertilizer/product. (Based on no. 9 - if fertilizer/product is DECLARED FREE from any microorganism)
12.	Country of manufacturer/origin.
13.	Other countries using this fertilizer/product. (Please attached relevant evidence)
14.	Flowchart for manufacturing process of fertilizer/product. (Please enclosed flowchart with complete relevant descriptions and pictures accordingly)
15.	Official declaration from responsible authority (Government Authority) that the fertilizer/product are not containing any ingredients which can cause harmful affect to any plant, livestock, fish, human, and environment. (Please attached)
16.	Material Safety Data Sheet (MSDS). Document that contains information on identification of the substance and company, the potential hazards (health, fire, reactivity and environmental) and how to work safely. (Please attached)
17.	Fertilizer/product effect on plants. (Please enclosed relevant evidence)
18.	Fertilizer/product effect on livestock. (Please enclosed relevant evidence)
19.	Fertilizer/product effect on fish. (Please enclosed relevant evidence)
20.	Fertilizer/product effect on human and environment. (Please enclosed relevant evidence)
21.	NPK content. (E.g.: Nitrogen 8%, Phosphorus 10%, and Potassium 7%)
22.	Mineral content. (E.g. Manganese, Iron, etc.)
23.	Fertilizer/product form with the picture. (Solid substance/liquid/granule etc.)
24.	Quantity to be imported. (per consignment per year)

25.	The frequency of importation conducted annually.
26.	Packaging material for consignment/product. (E.g. gunny jute/plastic bag, etc.)
27.	Address storage premises in Malaysia.
28.	The entry points in Malaysia.
29.	Mode(s) of transport. (by land/sea/air)
30.	Others. DOA has the right to request additional information. (If applicable)

** Any attachment of additional information must arrange accordingly based on the number in MOBO form and current information/report.

C. NOTE:

1. Department of Agriculture as the secretariat of JKTPMOBO **WILL NOT PROCESS** any application importation of Organic Fertilizers/Microorganisms/ Other items consisting of Microorganism which is incomplete given by the organization/importer/exporter/forwarding agent or any individual.
2. The applicant must submit **a MOBO forms and additional in a hard copy**. Applications will be **CANCELLED** if the secretariat of JKTPMOBO had not received any complete information of the application **within 6 months from the date of receipt of the application form**.
3. **ANY REJECTION OF THE APPLICATION** of importation Organic Fertilizers/Microorganisms/ Other items consisting of Microorganism (final decision) by JKTPMOBO, **THE DECISION WILL BE FIRM AND WILL NOT ENTERTAIN ANY APPEAL** from the applicant (importer or any interested/influence parties towards the application of the importation).
4. JKTPMOBO will not tolerate with conflict of interest / neither offer nor accept gifts, favors or hospitality or pressure from the importer or any interested/influence parties towards the application of the importation.
5. The importer is obliged to follow all the command, direction, or request of JKTPMOBO. If any incorrect information or non-compliance is detected, JKTPMOBO has the right to reject the application.

D. DECLARATION

I confess and believe that all the information given is true and correct. Legal action can be imposed on me if I do not comply with all the procedure of JKTPMOBO.

Date :

Signature :

Applicant name :

Designation :

NRIC/Passport no. :